

**NOTICE ON THE PROTECTION OF NATURAL PERSONS WITH REGARD
TO THE PROCESSING OF PERSONAL DATA
Regulation (EU) 2016/679, Article 13**

This notice, pursuant to Regulation (EU) 2016/679 (GDPR), sets out the manner in which personal data are processed. In compliance with the aforementioned legislation and the rights and obligations arising therefrom, we hereby inform you as follows:

1. Data Controller

The Data Controller is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI), Tax Code No. 80213330584, represented by its pro tempore legal representative, acting in the specific case through the contracting authority as identified in the procurement documentation.

E-mail: urp@esteri.it

Certified E-mail (PEC): ministero.affariesteri@cert.esteri.it

2. Data Protection Officer

The Data Protection Officer (DPO) may be contacted at the following addresses:

E-mail: rpd@esteri.it

Certified E-mail (PEC): rpd@cert.esteri.it

3. Purposes of the Processing

Personal data are collected and processed for the following purposes:

A. Administrative and accounting purposes in connection with the assessment of the data subject's pre-contractual request (such as applications for inclusion in the Register of Suppliers), the evaluation of the assignment, and the possible performance thereof.

B. Compliance with legal obligations (including anti-money laundering checks and tax reporting requirements), regulations and/or European Union legislation, as well as provisions issued by supervisory and regulatory authorities or other authorities legally entitled thereto.

4. Legal Basis for the Processing of Personal Data

For the purposes referred to under letter A), processing is necessary for the performance of a contract to which the data subject is a party or in order to take steps at the request of the data subject prior to entering into a contract, pursuant to Article 6(1)(b) of Regulation (EU) 2016/679.

For the purposes referred to under letter B), processing is necessary for compliance with a legal obligation to which the Data Controller is subject, and the provision of the data is mandatory, pursuant to Article 6(1)(c) of Regulation (EU) 2016/679.

5. Methods of Processing and Retention of Personal Data

Personal data shall be processed by means of manual, electronic and telematic tools (including web-based management software), using methods strictly related to the purposes pursued by the institution and, in any event, in a manner that ensures their security and confidentiality in compliance with applicable legislation.

The Data Controller undertakes to safeguard and monitor personal data by adopting appropriate technical and organisational measures to prevent the risks of destruction, loss, unauthorised access, or processing that is unlawful or inconsistent with the purposes for which the data were collected.

In accordance with the principles of lawfulness, purpose limitation and data minimisation, the data shall be retained for the entire duration of the processing activities and thereafter for the period necessary to discharge the obligations incumbent upon the entity [entity], as well as to fulfil any legal obligations connected therewith or arising therefrom, including the management of public archives in compliance with the Code of Ethics and Good Conduct for the Processing of Personal Data for Historical and Statistical Purposes.

6. Special Categories of Personal Data

Data revealing racial or ethnic origin (including information contained in citizenship certificates), data concerning health, data concerning a person's sex life or sexual orientation, political opinions, trade union membership, religious, philosophical or other comparable beliefs, classified as "special categories of personal data", as well as personal data relating to criminal convictions and offences pursuant to Article 10 of Regulation (EU) 2016/679, shall be processed exclusively with the consent of the data subject, in the performance of the duties and functions required for compliance with applicable legislation and for the purposes referred to in Section 3 above, on the legal bases specified in Section 4.

7. Recipients of the Data

Personal data processed by the entity may be disclosed to public bodies and authorities as required by applicable legislation, as well as to consultants appointed by the entity.

The data provided by the data subject may also be disclosed to external parties, including consultants, legal advisers, companies providing hardware, software, network and information technology system management services (outsourcing providers), document storage and archiving service providers, as well as patronage institutions, organisations, associations and businesses.

The data subject consents to the publication of the aforementioned data and of the essential elements of the contract entered into on the contracting authority's website, in accordance with Italian legislation governing transparency in public procurement contracts.

8. Transfer of Data Abroad

Pursuant to Article 49 of the GDPR, personal data may be transferred to third countries outside the European Union or to international organisations where such transfer is necessary for the performance of a contract or for the implementation of pre-contractual measures taken at the request of the data subject.

9. Rights of the Data Subject

The rights of the data subject are set out in Articles 15 to 22 of Regulation (EU) 2016/679 and include the right to:

- Obtain confirmation as to whether or not personal data concerning him or her are being processed;
- Access personal data concerning him or her at any time;
- Obtain information regarding the purposes of the processing, the categories of personal data concerned, the recipients or categories of recipients to whom the personal data have been or will be disclosed, and, where possible, the envisaged retention period (Article 15);
- Obtain the rectification of inaccurate personal data or, where the data are processed unlawfully or are incomplete or incorrect, the erasure or blocking of such data (Articles 16 and 17);
- Obtain restriction of processing (Article 18);

- Receive the personal data concerning him or her in a structured, commonly used and machine-readable format and transmit those data to another controller without hindrance (right to data portability) (Article 20);
- Object, at any time, to the processing of personal data concerning him or her on legitimate grounds (Article 21);
- Object to decisions based solely on automated processing, including profiling;
- Request the updating, completion or restriction of processing concerning him or her (Article 22);
- Withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal (Article 7);
- Lodge a complaint with a supervisory authority, in particular in the Member State of habitual residence, place of work or place of the alleged infringement.

In Italy, the competent supervisory authority is the Italian Data Protection Authority (“Garante per la Protezione dei Dati Personali”), established by Law No. 675 of 31 December 1996.

The above rights may be exercised at any time by contacting the Data Controller at the e-mail addresses indicated in Section 1 above.

Belgrade, [date]

**Signature of the Data Subject acknowledging receipt
of this notice and consenting to the processing of personal data**